##

***Sveučilište u Rijeci • University of Rijeka***

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## 12 PROTOCOL AND MINUTES OF THE THESIS DEFENCE

The Committee enters the room for the defence in the following order: 5th member, 3rd member, the President, 2nd member, 4th member. The doctoral student stands in front of the Committee. The members of the Committee and the audience sit down, and then the President reads:

*Dear candidate, dear members of the Committee and the audience, I declare that today,       doctoral student*

*(name and surname of the doctoral student)*

*will defend his/her doctoral thesis under the title*

|  |  |  |
| --- | --- | --- |
| *Doctoral thesis title* | *Language of the thesis* |       |
| *Croatian* |       |
| *English* |       |

*and written under the mentorship of*

|  |
| --- |
| *1.1. Mentor(s)* |
| *Title, name and surname* | *Institution, country* |
|  |  |
|  |  |
| *1.2. Co-mentor* |
| *Title, name and surname* | *Institution, country* |
|  |  |

The President reads doctoral student’s **CV**:

|  |
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|  |

The President reads **the explanation** of the evaluation of the doctoral thesis:

|  |
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|  |

After having read the report, the President speaks to doctoral student:

*I kindly ask the doctoral student to present his/her doctoral thesis within the 45 minutes*

After the presentations, the President asks the Committee members to pose questions from the field of research.

At the end, the President asks questions to the doctoral student.

|  |
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| The questions posed by the Committee for the defence of the doctoral thesis |
| *2nd member of the Committee* |       |
| *3rd member of the Committee* |       |
| *4th member of the Committee* |       |
| *5th member of the Committee* |       |
| *The President of the Committee* |       |

The President asked the audience if somebody wants to ask questions and asks the questioner to previously present himself/herself.

|  |
| --- |
| Questions from the audience |
| *Name and surname* | *Question* |
|       |       |
|       |       |
|       |       |

The President concludes the procedure by saying:

*If there are no further questions, I report that the defence of the doctoral thesis is complete and suggest that the Committee retires for deliberation.*

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After returning, the President reads:

*Doctoral thesis was defended in front of the Committee containing* *member(s):*

|  |
| --- |
| Selected Committee for the defence of the doctoral thesis |
| *Title, name and surname* | *Institution, country* | *Signature* |
| **1.** |       |       |
| **2.** |       |       |
| **3.** |       |       |
| **4.** |       |       |
| **5.** |       |       |

*appointed by the competent authority*

*on (date):*

*Accepted the doctoral thesis*

*(name of the competent authority)*

*on (date):*

*and on a recommendation of the appointed Committee for evaluation of the doctoral thesis, consisted of:*

|  |
| --- |
| Selected Committee for the evaluation of the doctoral thesis |
| *Title, name and surname* | *Institution, country* |
| **1.** |       |
| **2.** |       |
| **3.** |       |
| **4.** |       |
| **5.** |       |

(A copy of the Decision when the doctoral student defended his/her doctoral thesis)

*After the public defence, the Committee for the defence of the doctoral thesis adopted unanimously - by a majority vote (please underline)*

**D E C I S I O N**

*that*

*(Name and surname of the doctoral student)*

*has defended his/her doctoral thesis*

*The Committee will ask the Rector of the University of Rijeka to promote*

*(Name and surname of the doctoral student)*

*into highest academic title*

**DOCTOR OF SCIENCE**

**in the scientific branch of      ,**

**scientific field      .**

**Opatija,**       **Stamp**

(A copy of the Decision when the doctoral student did not defend his/her doctoral thesis)

*After the public defence, the Committee for the defence of the doctoral thesis adopted*

**D E C I S I O N**

*that*

*(Name and surname of the doctoral student)*

*did not defend his/her doctoral thesis.*

**Opatija,**       **Stamp**