



CEEPUS III TEACHER MOBILITY REPORT

According to Action 2 of CEEPUS III Work Programme “*Scholarships shall also be awarded to faculty (i.e., teaching, research and/or artistic staff of a given higher education programme) provided that they contribute to transnational university cooperation and/or appropriate training measures. Faculty members shall carry a workload of at least six teaching or supervising hours a week at the host university, as laid down in their mobility application.*”

At the end of your stay at the Croatian higher education institution please fill out this CEEPUS III Teacher Mobility Report and enclose the Lists of Attendance and/or the the Supervision Report proving that you carried the minimum workload prescribed by the CEEPUS III Work Programme. The reports and the lists should be handed in to the CEEPUS coordinator at the host institution, who will deliver them to the NCO Croatia if requested to do so. If you fail to submit this report as instructed, the NCO Croatia will ask your host institution for reimbursement of the transferred funds. Thank you for your cooperation!

Teacher’s name and surname: _____

CEEPUS network number: _____

Host institution: _____

Mobility period: _____

Please answer the following questions regarding your evaluation of the realized mobility.

1) Have you visited the same institution before? How many times?

2) What was the primary purpose of the mobility?

3) Have you achieved your goals and realized all of the planned activities? If not, why not?

4) Have you encountered any serious problems during your mobility period? If yes, which?





5) How would you evaluate the contribution your visit had to the cooperation between your home institution and the host institution? How did the students of the host institution benefit from your visit?

6) Which aspects of the scholarship were you most satisfied with? Which aspects do you think need improvement (e.g. the scholarship amount, payment, accommodation etc.)?

7) Did you receive adequate support from your host/home institution before and during your mobility period?

8) Did you receive adequate support from the National CEEPUS Office before and during your mobility period?

Thank you for your time! Please complete the following statement.

**I hereby confirm that during my stay at the host institution I have held _____ teaching and _____ supervising hours (enter the number of hours).
In support of this statement I enclose ____ Lists of Attendance and ____ Supervision Reports (tick as appropriate).**

(signature)





CEEPUS III LIST OF ATTENDANCE

TEACHER: _____

DATE: _____

TOPIC: _____

NUMBER OF TEACHING HOURS: _____

LIST OF ATTENDANCE:

NAME	LEVEL OF STUDY (BA, MA, PhD)	E-MAIL ADDRESS	SIGNATURE





CEEPUS III SUPERVISION REPORT

TEACHER: _____

DATE: _____

TOPIC OF SUPERVISION:

NUMBER OF SUPERVISION HOURS: _____

STUDENT'S NAME: _____

STUDENT'S E-MAIL ADDRESS: _____

LEVEL OF STUDY: _____

STUDENT'S SIGNATURE: _____

