






PERSONAL INFORMATION

Katarina Poldrugovac



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Sex Female | Date of birth 05/08/1984 | Nationality Croatian

EDUCATION AND TRAINING

01/10/2010–21/07/2015 **PhD in Economics**
Faculty of Economics, University of Ljubljana
Doctoral programme in Economics and Business

01/10/2003–26/09/2008 **Master in Economics** ISCED 5
Faculty of tourism and hospitality management

01/09/1999–01/07/2003
Secondary school 'Mate Blažina'

01/09/1991–01/07/1999
Elementary school 'Matija Vlačić'

WORK EXPERIENCE

01/12/2018- **Assistant Professor in Department of Accounting**
Faculty of Tourism and Hospitality Management
42 Primorska, 51410 Opatija (Croatia)
Business or sector Education

24/07/2015-01/12/2018 **Senior Assistant in Department of Accounting**
Faculty of Tourism and Hospitality Management
42 Primorska, 51410 Opatija (Croatia)
Business or sector Education

01/11/2008-24/07/2015 **Assistant in Department of Accounting**
Faculty of Tourism and Hospitality Management
42 Primorska, 51410 Opatija (Croatia)
Business or sector Education

01/05/2008–31/10/2008 **Receptionist**
Maslinica d.o.o.
Rabac bb, 52221 Rabac (Croatia)

Managing the front desk and reception area and supporting the office staff

Business or sector Accommodation and food service activities

01/11/2005–30/09/2007

Student tutor

Faculty of tourism and hospitality management
42 Primorska, 51410 Opatija (Croatia)

Helping students to master the Accounting courses during my studies.

PERSONAL SKILLS

Mother tongue(s) Croatian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C1	C1	C1	C1
German	B1	B1	A2	A2	A2
Italian	C1	B2	B2	B2	B2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2: Proficient user
Common European Framework of Reference for Languages

Communication skills I like working in teams in a cooperative environment. Good communication skills gained through my experience as a Receptionist and as an assistant at the Faculty.

Organisational / managerial skills Good organizational skills and supervision experience gained by working with students and on different projects.

Computer skills Command of Microsoft Office tools (Word, Excel, PowerPoint) acquired through training, work and leisure activities.

Other skills October 2006. – Seminar 'Mind mapping' – Eventus- quick learning center, Zagreb 1998. – 2nd prize of Town Labin and Labin Turist Board for painting on the subject 'Neka moja Istra blista'

ADDITIONAL INFORMATION

ADDITIONAL EDUCATION

2021 – Workshop 'Teaching process in higher education: Constructive connection of learning outcomes with other elements of the teaching process', Faculty of Tourism and Hospitality Management, Opatija

2020- Education 'How to design evaluation methods to make sense in distance learning?' University of Rijeka

2020 – Education 'How to use an inverted classroom in distance learning?', University of Rijeka

2020 – Education 'Designing e-courses for the implementation of hybrid teaching', University of Rijeka

2019 - Education 'Application of teaching methods and evaluation methods in line with learning outcomes, Faculty of Humanities and Social Sciences, Zagreb and Faculty of Tourism and Hospitality Management, Opatija,

2019 - Seminar: Case method: why you should use cases in classroom, Faculty of Tourism and Hospitality Management, Opatija

- 2019 - Workshop 'Supervising doctoral students', Faculty of Tourism and Hospitality Management, Opatija
- 2019 - Education 'Non-financial reporting using GRI standards', The Croatian Institute for Corporate Social Responsibility i Global Reporting Initiative
- 2018- Education 'Peer-review', Faculty of Tourism and Hospitality Management, Opatija
- 2018 – Education 'IT security', Faculty of Tourism and Hospitality Management, Opatija
- 2017 – Education 'Creating an E-course in Moodle', CARNet, Faculty of Tourism and Hospitality Management, Opatija
- 2017 – Seminar 'Challenges to scientific publishing', Faculty of Tourism and Hospitality Management, Opatija
- 2017 – Seminar 'Introduction to benchmarking and hotel analytics (Hotel Industry Analytical Foundation, Hotel Maths Fundamentals, Property Level Benchmarking, Hotel Industry Reports)', Smith travel research & La Fondation pour la Formation Hoteliere, Faculty of Tourism and Hospitality Management, Opatija
- 2016 – Education 'Statistical methods applied in research studies, University of Rijeka, Faculty of Tourism and Hospitality Management, Opatija
- 2016 – Workshop 'Introduction of ICT in study programs and curriculum', ECONQUAL project
- 2016 – Workshop 'Learning outcomes, qualifications and occupational standards - good European practice', ECONQUAL project
- 2014- 4th Summer school in tourism management 'Economic impacts of festivals and events', Observatory on Tourism in the European Islands, Gozo, Malta
- 2014 - Ljubljana Doctoral Summer School- Course: Sustainable competitiveness in tourism, Faculty of Economics, University of Ljubljana, Slovenia
- 2013 - Erasmus mobility program- University of Las Palmas de Gran Canaria, Spain
- 2012- Course 'Sustainability in Business', School of Economics and Business, University of Sarajevo, Bosnia and Hercegovina
- 2011 - 'Teaching with case studies: Tips and techniques for instructors', Faculty of tourism and hospitality management, Opatija, Croatia.
- 2011- 'Doctoral students' workshop on writing scientific articles for international journals', International School for Social and Business studies, Celje, Slovenia.
- June 2010- Seminars: 'Preparation of data with the basics of descriptive and inferential analysis', 'The basis of analysis of variance and regression analysis', 'More complex statistical models with the interaction and introduction to multivariate analysis', IT-Academy, University of Rijeka, Rijeka, Croatia
- March 2010 – Seminar 'E-learning in teaching practice', University of Rijeka, Rijeka, Croatia
- March – December 2007
- Program for manager training, Business school of Croatian Employers' Association, Rijeka, Croatia
- July 2007, Ljubljana summer school, Faculty of Economics, University of Ljubljana, Slovenia
- February 2007. – Seminar for tourist agency managers, Faculty of Tourism and Hospitality Management, Opatija, Croatia
- August/September 2006 – Wirtschafts Universitat Wien, International Summer University 'Alpen-Adria 2006', Trogir, Croatia, Course: International human resource management

PUBLICATIONS

<https://bit.ly/2YRaOW5>

RESEARCH AND PROJECTS

- 2020- Young Universities for the Future of Europe - WP5 Working Group – Entrepreneurship and Innovation
- 2019-2021 - Croatian Qualifications Framework - development of standards of the profession of accounting manager
- 2019-2021 – Project 'Accounting Policies in Reporting of Croatian Hotel Companies, Faculty of Tourism and Hospitality Management, Opatija, Croatia
- 2016- 2018 - Project - Benchmarking – Information Resource for Revenue Management, Faculty of Tourism and Hospitality Management, Opatija, Croatia
- 2015-2016- Adoption of the CROQF principles in higher education institutions in the field of economies - ECONQUAL- Project of the European Structural and Investment Funds, European Social

Fund within the Human Resources Development Program 2007-2013.

2014 - IPA EU project 'CrossBench'

2010 – onwards -project ' Benchmarking in the Croatian Hotel Industry'

2007 - project 'Interaction between science and economy in Croatia' (course: Human resource management)

2007 - research 'Assessing the Kvarner Tourism Offering' associate on project 'Tourism Regionalization in Global Processes' (Project of Ministry of Science, Education and Sport no. 0116003)

2006/2007 – coauthor of the project 'Etno-house Brankovići – new forms of valorization of rural resources of the county Kršan' (course: Management)

SCHOLARSHIP

2003/2007 – Town Labin - student scholarship

MEMEBERSHIPS

2012 - Member of ethics committee of Orthopaedic clinic Lovran, Croatia