



Table 2

Course description

COURSE DESCRIPTION		
Course instructor	Jelena Đurkin Badurina, PhD, assistant professor	
Name of the course	EU Project Management	
Study programme	Graduate study programmes: Hospitality management	
Status of the course	Elective	
Year of study	1st year	
ECTS credits and manner of instruction	ECTS credits	3 ECTS
	Number of class hours (L+E+S)	30 (15+0+15)
1. Course objectives		
Introduce students with the mechanism of functioning of EU funds and train them to design their own project ideas in line with policies of EU programmes.		
2. Course enrolment requirements		
None.		
3. Expected learning outcomes		
After passing the exam, students will be able to:		
<ol style="list-style-type: none"> 1. List and explain most important EU funds available in Croatia 2. Define practical concepts related to EU projects 3. Explain administrative rules, general rules and procedures related to the application and the implementation of EU projects 4. Distinguish different roles which organisation can have during application and the implementation of EU projects 5. Create logical framework for project idea 6. Formulate their own project idea appropriate for funding from EU funds 7. Formulate budget for project idea 8. Analyse and compare project ideas and evaluate their quality according to EU's Call for project proposals rules 		
4. Course content		
Theoretical and methodological definition of a project and a project manager EU structure and EU programs EU project planning - start up and objectives Management of work packages and project results Logical framework Contract management Communication and team management Finance management in EU projects Cultural aspects of EU projects Reporting Exploitation and sustainability of EU projects Quality planning and assurance Risk management		
5. Manner of instruction	<input checked="" type="checkbox"/> lectures <input checked="" type="checkbox"/> seminars and workshops	<input checked="" type="checkbox"/> individual assignments <input type="checkbox"/> multimedia and network



		<input type="checkbox"/> exercises			<input type="checkbox"/> laboratories		
		<input type="checkbox"/> distance learning			<input type="checkbox"/> mentorship		
		<input type="checkbox"/> fieldwork			<input type="checkbox"/> other		
6. Comments							
7. Student responsibilities							
Attending classes, engaging in continuous assessment and written exam, developing project assignment.							
8. Monitoring of student work ¹							
Class attendance	1,2	Class participation		Seminar paper		Experimental work	
Written exam	0,5	Oral exam		Essay		Research	
Project	0,4	Continuous assessment	0,9	Report		Practical work	
Portfolio							
9. Assessment of learning outcomes in class and at the final exam (procedure and examples)							
Assessment and evaluation of students in classes and at the final exam is conducted under the Rulebook on evaluation of students at the Faculty of tourism and hospitality management. For each course it is made a detailed course syllabus which coordinates activities, student load, learning outcomes and evaluation methods.							
10. Mandatory literature (at the time of submission of study programme proposal)							
Maletić, I. (ur.) Moj EU projekt-priručnik za pripremu i provedbu projekata, TIM4PIN d.o.o. za savjetovanje, Zagreb, 2018.							
11. Optional/additional literature (at the time of submission of the study programme proposal)							
1. Maletić, I. (ur.) EU projekti-od ideje do realizacije, TIM4PIN d.o.o. za savjetovanje, Zagreb, 2016,							
2. Vajde Horvat, R., Smolčić Jurdana, D. (Eds.), EU project management – challenges and aspects, University of Rijeka, Rijeka 2009.							
3. Project Management Institute, A Guide to the Project management Body of Knowledge (PMBOK Guide), Fourth Edition, 2008.							
4. Cleland, D.I., Ireland, L.R.: Project Management – Strategic Design and Implementation, Fifth Edition, McGraw-Hill, New York, 2007.							
12. Number of assigned reading copies in relation to the number of students currently attending the course							
Title					Number of copies	Number of students	
Maletić, I. (ur.) Moj EU projekt-priručnik za pripremu i provedbu projekata, TIM4PIN d.o.o. za savjetovanje, Zagreb, 2018.					4		
13. Quality monitoring methods that ensure the acquisition of exit knowledge, skills and competences							
The quality of the teaching process is monitored in line with legislative acts of University of Rijeka. In last weeks of semester there will be anonymous survey for students through which will students have the opportunity to evaluate quality of entire course. of extensive questionnaires and by employing other methods that are in accordance with the accepted standards and with the Book of regulations on the quality of the University of Rijeka, as well as the Book of regulations on the quality of the Faculty of tourism and hospitality management.							

¹ IMPORTANT: Enter the appropriate proportion of ECTS credits for each activity so that the total number of credits equals the ECTS value of the course. Use empty fields for additional activities.



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